

Minutes of a meeting of the Bradford District Appeals Panel held on Thursday, 7 October 2021 in the Banqueting Hall - City Hall, Bradford

Commenced 10.00 am
Concluded 10.25 am

Present – Councillors

LABOUR	CONSERVATIVE
Arshad Hussain Salam	Ali

Councillor Arshad Hussain in the Chair

1. DISCLOSURES OF INTEREST

No disclosures of interest in matters under consideration were received.

2. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

3. FIT AND PROPER PERSON TEST FOR MOBILE HOME SITE OWNERS/MANAGERS

The Interim Assistant Director, Waste, Fleet and Transport Services submitted **Document “A”** which reported on the introduction of the fit and proper person test for owners/managers of permanent residential caravan sites under the Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) (England) Regulations 2020 and to approve the proposed fees.

It was reported that the new Regulations required that all owners or managers of permanent residential caravan sites were fit to manage the sites, therefore the Council needed a procedure for ensuring this and for charging appropriate fees to cover the authorities costs.

Further clarification was sought in relation to the proposed fees, compliance visits and the guidelines used to assess how the fit and proper person test

was applied.

Resolved –

- (1) That the new statutory powers local authorities have under the Regulations as detailed in Document “A” be noted.**
- (2) That the proposed Fit & Proper Person Fees Policy set out in Appendix 1 to Document “A” be approved.**

Action: Interim Assistant Director, Waste, Fleet and Transport Services

Chair

Note: These minutes are subject to approval as a correct record at the next meeting of the Bradford District Appeals Panel.

THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER